

DRAFT

**MEETING MINUTES
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
VIETTRONICS TAN BINH JOINT STOCK COMPANY**

Today, at 8:30 a.m., April 17, 2025, at the Viettronics Tan Binh Joint Stock Company Hall, the 2025 Annual General Meeting of Shareholders (*hereinafter referred to as **the "General Meeting of Shareholders"***) of Viettronics Tan Binh Joint Stock Company took place, address: 248A No Trang Long, Ward 12, Binh Thanh District, Ho Chi Minh City; Business registration certificate No.: 0300391837 first issued by the Department of Planning and Investment of Ho Chi Minh City on July 6, 2004, 12th change on July 8, 2021 (*hereinafter referred to as **"VTB Company"***) .

I. PARTICIPANTS AND LEGALITY OF THE GENERAL MEETING OF SHAREHOLDERS:

1. Participants:

a. Board of Directors (BOD): BOD members attending the meeting include:

- | | |
|-----------------------|--------------------------------------|
| - Mr. Vu Hai Vinh | - Chairman of the Board of Directors |
| - Mr. Van Viet Tuan | - Member |
| - Mr. Giap Minh Trung | - Member |
| - Mr. Dao Trung Thanh | - Member |
| - Mr. Tran Dinh Khoi | - Member |

b. Board of Supervisors (BOS): BOS members attending the meeting include:

- | | |
|---------------------|----------------------|
| - Ms. Le Thi Lan | - Head of Department |
| - Ms. Dang Thi Hanh | - Member |
| - Mr. Vu Van Tuan | - Member |

c. Guest:

- | | |
|----------------------|---------|
| - Grandparents | - |
|----------------------|---------|

2. Legality of the Shareholders' Meeting:

- The expected opening time of the General Meeting of Shareholders is 08:00. Up to now (08:30), there are ...shareholders with voting rights attending, representing ...shares, accounting for%.
- The Company's General Meeting of Shareholders has met the conditions to proceed according to the provisions of Clause 1, Article 145 of the Law on Enterprises.

II. CONGRESS PROCESS:

A. PROCEDURES FOR OPENING THE GENERAL MEETING OF

SHAREHOLDERS:

1. Mr. Vo Sang Banh - Head of HR Department of VTB Company, on behalf of the Organizing Committee of the Shareholders' Meeting, announced the reason, introduced the delegates and reported on the verification of shareholders' qualifications attending the meeting:

- Participants: according to the list stated at the beginning of the minutes.
- According to the list of shareholders attending as of 8:30 a.m., the General Meeting of Shareholders was attended by ...shareholders and persons authorized by shareholders to attend the meeting, representing ...shares, accounting for a percentageof the total number of voting shares of the Company (10,804,520 shares).
- Pursuant to Clause 1, Article 145 of the Law on Enterprises 2020: with a percentageof the total number of votes entitled to attend the meeting, the General Meeting of Shareholders is eligible to proceed.

2. Mr. Vo Sang Banh introduced the chairman of the General Meeting of Shareholders: according to the provisions of Point a, Clause 2, Article 146 of the Law on Enterprises 2020 and Clause 4, Article 20 of the Company's Charter, the Chairman of the General Meeting of Shareholders is Mr. Vu Hai Vinh - Chairman of the Board of Directors of the Company.

3. Mr. Vu Hai Vinh, Chairman of the Congress, introduced Mr. **Van Viet Tuan** - Member of the Board of Directors, General Director of the Company to join the Congress Presidium.

Voting result: yes/ ...total number of votes at the Congress in favor, accounting for%.

4. Pursuant to the provisions of Point c, Clause 2, Article 146 of the Law on Enterprises and Point c, Clause 2, Article 20 of the Company Charter, Mr. **Vu Hai Vinh nominates the Secretariat consisting of:**

- Mr. Vo Sang Binh - Head of Administration and Human Resources Department of the Company.
- Ms. Do Thi Ngoc Dung - Chairwoman of the Company's Trade Union.

5. Pursuant to the provisions of Point d, Clause 2, Article 146 of the Law on Enterprises, Mr. **Vu Hai Vinh** nominates the Vote Counting Committee consisting of:

- Mr. Nguyen Thanh Phuong - Warranty staff - Team leader
- Ms. Pham Thi Hai Yen - Deputy Head of Human Resources Department - Member
- Ms. Vo Thi Thanh Phan - HR staff - Member

Voting result: yes/ ...total number of votes at the Congress in favor, accounting for%.

6. Mr. Van Viet Tuan , representative of the Presidium, presented the Working Program to the Congress as follows:

- Report on 2024 business activities and 2025 plan goals of the Company's General

Director;

- Board of Directors' report on corporate governance situation in 2024 (Submission 1);
- Audited separate financial statements and consolidated financial statements for 2024 (Submission 2);
- Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors (Submission 3);
- Report on remuneration settlement of the Board of Directors and Board of Supervisors in 2024, expected in 2025 (Submission 4);
- Proposal for profit distribution in 2024 (Submission 5);
- Proposal for selecting an Auditing Company for 2025 financial statements (Proposal 6);
- Proposal on interim dividend payment for 2025 (Submission 7);
- Report on changing and adding business lines (Submission 8);
- Proposal to dismiss and elect additional members of the Board of Directors and Supervisory Board for the 2024-2029 term (Submission 9), conduct voting on submission 9.
- Through the list of candidates, nominate members of the Board of Directors and conduct additional elections for members of the Board of Directors.
- Congress break.
- Discuss and contribute ideas.
- Vote to approve reports and submission from 1 to 8.
- Through the results of the election of additional members of the Board of Directors.
- The Secretary presents the minutes and draft Resolution of the Congress;
- Approval of the minutes and resolutions of the Congress.
- Closing of the Congress.

Voting results: yes/ ...total number of votes at the Congress in favor of the congress agenda , accounting for%.

B. PRESENTATION OF REPORTS AND DOCUMENTS AT THE GENERAL MEETING OF SHAREHOLDERS:

1. Grandfather Van Viet Tuan presented the Report on production and business results in 2024 and the expected production and business plan in 2025.

1.1. Audited 2024 business results:

a. Total revenue:

- According to separate report (audited): **105.32 billion VND** reached **95.75 %** compared to the plan of **110.0 billion VND**.
- According to the consolidated report (audited): **117.77 billion VND**, reaching **94.22 %** of the plan of **125.0 billion copper** .

b. Total profit before corporate income tax:

- According to separate report (audited): **14.53 billion VND**, reaching **101.6 %** compared to the plan of **14.31 billion copper** .
- According to consolidated report (audited): **14.22 billion VND** reached **92.63 %** compared to the plan of **15.35 billion copper** .

1.2. Report on the implementation of 6 key programs in 2024:

- a. Solutions to implement 06 key programs approved by the General Meeting of Shareholders:
 - Research and develop products and technologies such as special advertising TVs, water flow control devices , hotel TVs, initial research on medical and environmental equipment, IoT products, etc.
 - Co-production projects (TV, IoT devices, watches exported to Australia... NHTC smart watch, Pharmacy masks...)
 - Production and business according to supply chain: maintain a certain quantity of TV, computer, audio products... and masks for VTB brand .
 - Real estate law , start allocating project costs at 06 Pham Van Hai.
 - National Brand continues to aim for the 3rd time.
 - Developing corporate culture: Highly appreciated by the Party Committee of Central Agencies in Ho Chi Minh City, the Youth Union and other socio-political organizations.
- b. Launching 06 completely new directions:
 - New IOT products and technologies (4.0 Smart technology).
 - Media advertising TV project: still in progress, has sold TV + software to two companies Medi Hub and Dang Khoa, is evaluating a large number of special TV models for advertising for PTI, hotel TVs, etc.
 - After-sales service: has started to establish service warranty for partners Skyworth, Hisense, Toshiba, ...
 - Logistics Services: Utilize human resources and production facilities during low seasons to flexibly serve partners in need.
 - Strengthen cooperation with new technology outsourcing partners IoT such as Nha Trang Hitech for energy digitalization program.
 - Medical equipment: Initial steps to promote relationships with Customers - Corporation - SingHealth to have a roadmap for developing medical equipment production and business.

1.3. Expected production and business plan for 2025:

- 2025 specific revenue plan: 113.75 billion VND.
- Achieved revenue in 2024: 105.3 billion VND .
→2025 plan increased compared to 2024 implementation: 8 %
- Consolidated revenue plan in 2025: 125.0 billion VND.

- Achieved consolidated revenue in 2024: 117.77 billion VND
→2025 plan achieved compared to 2024 implementation: 6.1 %
- Plan Pre-tax profit in 2025: 15.20 billion VND.
- Realized pre-tax profit in 2024: 14.53 billion VND.
→2025 plan increased compared to 2024 implementation: 4.6 %
- Plan Consolidated pre-tax profit in 2025: 15.50 billion VND.
- Achieved consolidated pre-tax profit in 2024: VND 14.22 billion.
→2025 plan increased compared to 2024 implementation: 9.0 %

2. Mr. Vu Hai Vinh presented a summary of the Board of Directors' 2024 corporate governance report (details of the report have been posted on the website: vtb.com.vn).

3. Ms. Le Thi Lan - Head of the Company's Board of Supervisors presented the 2024 annual report of the Board of Supervisors (details of the report have been posted on the website vtb.com.vn).

4. Mr. Van Viet Tuan - representative of the Presidium presented the reports at the Congress:

4.1. Report 1: *(The Chairman of the Board of Directors has just presented)*

4.2. Report 2: Audited separate financial statements and consolidated financial statements for 2024 .

a. financial statements (audited):

Unit : billion VND			
INDEX	KH 2024	TH 2024	TH 2024/ KH 2024
Net revenue from sales, service provision, financial revenue and other income	110.0	105.32	95.75%
Profit before corporate income tax	14.31	14.53	101.6%

b. Consolidated financial statements (audited):

Unit : billion VND			
INDEX	KH 2024	TH 2024	TH 2024/ KH 2024
Net revenue from sales, service provision, financial revenue and other income	125.0	117.77	94.22%
Profit before corporate income tax	15.35	14.22	92.63%

4.3. Report 3: Report of the Board of Supervisors in 2024:

a. Performance and remuneration of the Board of Supervisors in 2024:

- VTB's Supervisory Board consists of 3 members elected by VTB's General Meeting of Shareholders, performing the duties of the Supervisory Board in accordance with the Enterprise Law, VTB's Charter and the Supervisory Board's working regulations.
- The 2024 Supervisory Board remuneration is the same as the 2023 remuneration,

which is VND 84,000,000/year. During the year, the Supervisory Board did not incur any other expenses.

- b. Results of monitoring the implementation of the 2024 production, business and financial plan
 - Inspection and supervision work: details according to the attached Board of Control report
 - Audit of financial statements for 2024:
 - + Separate financial statements of VTB Company.
 - + Consolidated financial statements of VTB Company.
- c. Results of supervision of the Board of Directors, General Director and other executives of the company (details according to the attached Supervisory Board report).
 - Management of the Board of Directors.
 - Operation of the Board of Directors and the Executive Board.
- d. Evaluation results of coordination between the activities of the Supervisory Board with the Board of Directors, General Director and shareholders (details according to the attached Supervisory Board report).
- e. Recommendations of the Board of Supervisors on the management and operation of the Board of Directors and the Board of General Directors (details according to the attached Board of Supervisors report).
- f. Operational direction in 2025: Properly perform the powers and responsibilities of the Board of Supervisors as prescribed in the Enterprise Law, the Company Charter, the Working Regulations of the Board of Supervisors and the tasks of the 2025 Annual General Meeting of Shareholders, focusing on inspecting and supervising the main tasks *(details according to the attached Board of Supervisors report)* .

4.4.Submission 4: Report on finalization of remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025:

- The final remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024 is 300,000,000 VND.
- Expected remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2025 is 300,000,000 VND.

4.5. Report 5: Profit distribution in 2025:

The Board of Directors of the Company respectfully proposes that the General Meeting of Shareholders approve the distribution of profits and allowances for the Board of Directors and the Board of Supervisors in 2025 as follows :

TT	Content	Unit (VND)
1.	Total retained earnings	11,901,277,633
1.1	Profit after tax realized in 2024	11,597,620,055

TT	Content	Unit (VND)
1.2	Accumulated undistributed profit after tax by the end of 2023	303,657,578
2.	Welfare Fund	
3.	Excerpt from Rewards for Company Executives, Board of Directors, and Supervisory Board	
4.	0% development investment fund deduction	
5.	Financial Reserve Fund 0%	
6.	Dividend (taken from undistributed profit after tax): ...%/outstanding shares	
6.1.	Advance payment to shareholders in 2024 (5%/outstanding shares in cash)	5,402,260,000
6.2.	Dividend payment to shareholders this time (...%/outstanding shares)	
7.	Retained accumulated undistributed earnings after tax	

In which: Remuneration for the Board of Directors , Board of Supervisors and the person in charge of Company administration in 2024 is 300,000,000 VND, which has been recorded in management expenses during the period.

4.6. Report 6 : Selection of Auditing Company in 2025:

The Board of Directors of the Company respectfully proposes that the General Meeting of Shareholders authorize the Board of Supervisors to select an independent auditing company for 2025 based on agreement with the Board of Directors, in accordance with the operations of Viettronics Tan Binh Joint Stock Company.

4.7. Report 7: Report on 2025 dividend advance:

The Board of Directors of the Company respectfully proposes that the General Meeting of Shareholders approve the advance payment of dividends for 2025 as follows:

- The 2025 interim dividend payment in cash is: ... % (... percent)
- Authorize the Board of Directors to decide specifically on the time and form of interim dividend payment based on the actual profit achieved in 2025;

4.8. Report 8 : Supplementing the Company's business lines:

Change and supplement 09 business lines of the Company (the following additional codes and business lines are expected, the General Meeting of Shareholders authorizes the Board of Directors to adjust accordingly according to the requirements of the competent authorities in accordance with current regulations when carrying out procedures to notify changes in business registration content), specifically:

- Add 14 occupations as follows:

STT	Name of industry, business added	Industry code
1	Retail sale of cars (9 seats or less)	4512
2	Maintenance and repair of automobiles and other motor vehicles (no mechanical processing, waste recycling, electroplating at	4520

STT	Name of industry, business added	Industry code
	headquarters) Details : Car maintenance and repair services.	
3	Motorcycle for sale	4541
4	Comprehensive support services	8110
5	Restaurants and mobile catering services	5610
6	Beverage service	5630
7	Beverage Retail	4723
8	Retail of food, foodstuffs, and beverages accounts for a large proportion of specialized stores.	4711
9	Leasing of non-financial intangible assets Details: Franchise.	7740

4.9. Report 9: Dismissal and election of additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024-2029 :

- The Board of Directors respectfully requests the General Meeting of Shareholders to consider:
 - + Dismiss member of the Board of Directors for Mr. for reason:.....
 - + Dismiss member of the Board of Supervisors for Mr. for the reason:.....
 - + Through the list of candidates, nominate personnel to elect additional members of the Company's Board of Directors for the remaining term of 2024 - 2029 .
- Mr. Vu Hai Vinh asked for the General Meeting of Shareholders' opinion to vote on proposal 9.

Voting result: yes/ ...total number of votes at the Congress in favor, accounting for%.

5. Through the list of candidates and nominees for members of the Board of Directors and Board of Supervisors:

5.1. Mr. Van Viet Tuan asked for the Congress's opinion on the Draft Regulations for the election of additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024 - 2029.

Voting result: yes/ ...total number of votes with voting rights at the Congress unanimously approved the Election Regulations for additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024 - 2029, accounting for%.

5.2. Shareholder code 001, currently owns 6,654,960 shares (including 6,654,960 organizational shares and 00 authorized shares), equivalent to 55.54% of charter capital, has nominated candidates to join the Board of Directors and candidates to join the Board of Supervisors, specifically as follows :

- Mr....., born on/...../.....
ID card number:....., issued on:/...../.....
Place of issue: Department of Administrative Police for Social Order
Current position:- Vietnam Electronics and Information Technology Joint Stock Corporation.
(Attached is the resume of Mr.)
Participate in the election of additional members of the Board of Directors
- Mr....., born on/...../.....
ID card number:....., issued on:/...../.....
Place of issue: Department of Administrative Police for Social Order
Current position:- Vietnam Electronics and Information Technology Joint Stock Corporation.
(Attached is the resume of Mr.)
Participate in the election of additional members of the Board of Directors
- Mr./Ms, born on/...../.....
ID card number:....., issued on:/...../.....
Place of issue: Department of Administrative Police for Social Order
Current position:- Vietnam Electronics and Information Technology Joint Stock Corporation.
(Attached is the resume of Mr.)
Participate in the election of additional members of the Board of Supervisors
- Voting results: yes/ ...total number of votes with voting rights at the General Meeting agreed on the list of candidates nominated for additional election of members of the Board of Directors and Board of Supervisors , accounting for%.

6. The Congress proceeded to elect additional members to the Board of Directors and the Board of Supervisors:

- 6.1.** The General Meeting's Ballot Counting Committee announces: as of now (... hours ... minutes), the General Meeting of Shareholders is attended by ...shareholders and persons authorized by shareholders to attend the meeting, representing ...shares, accounting for a percentage ofthe total number of voting shares of the Company, who will participate in voting.
- 6.2.** The Ballot Counting Committee disseminates the election rules and distributes ballots for shareholders to elect additional members of the Board of Directors and the Board of Supervisors.

C. CONGRESS BREAK: The Chairman of the Congress gives the Congress a 15-minute

break.

D. CONFERENCE DISCUSSION:

- The Chairman of the Congress allowed for discussion and contribution of opinions. There were many opinions at the congress. Here are excerpts of some of the main contents discussed:

STT	MSCD	Shareholder question content	Response from the Company
1.			
2.			
3.			

Mr. Vu Hai Vinh suggested that if shareholders have any other questions, they should send a letter to the Company so that the Company can answer them directly, so that the General Meeting of Shareholders can spend time on voting on the proposals and passing the General Meeting Resolution.

E. ANNOUNCEMENT OF THE RESULTS OF THE ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS:

1. Mr. **Nguyen Thanh Phuong** , representative of the Vote Counting Committee , announced the results of the vote counting to elect additional members of the Board of Directors for the remaining term of 2024-2029 as follows:

TT	Full name	Date of birth		Nomination		Number of votes cast	Proportion
		Male	Female	Board of Directors	BKS		
1				x			
2				x			
3					x		

Thus , the following persons were elected as additional members of the Board of Directors and Supervisory Board of VTB Company for the 2024-2029 term:

TT	Full name	Date of birth		Number of votes cast
		Male	Female	
BOARD OF DIRECTORS				
1				
2				
BOARD OF SUPERVISION				
1				

2. The Board of Directors of the company held a meeting to elect the Chairman of the Board of Directors. The meeting results were as follows:

TT	Full name	Date of birth		Title
		Male	Female	
BOARD OF DIRECTORS				
1				Chairperson
2	Van Viet Tuan	April 2, 1967		Member
3	Dao Trung Thanh	08/09/1965		Member
4				

5	Tran Dinh Khoi	November 18, 1967		Member
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3. The Presidium presented flowers to farewell members of the Board of Directors and Supervisory Board for the 2024-2029 term. no longer work with the company
4. The Presidium presented flowers to congratulate the newly elected members of the Board of Directors and Supervisory Board for the 2024-2029 term.

F. VOTING SECTION:

Mr. **Vu Hai Vinh** , representative of the Presidium of the Congress conducted the voting. The results are as follows:

- Submission 1: Report on corporate governance situation in 2024 of the Board of Directors

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- Submission 2: Audited separate financial statements and consolidated financial statements for 2024

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- Report 3: Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- Submission 4: Report on finalization of remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- Report 5: Profit distribution in 2024

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- Report 6: Selection of Auditing Company for Financial Statements in 2025

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- **Report 7: Report on interim dividend payment 2025**

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

- **Report 8: Supplementing the company's business lines**

Voting results	Number of shares	Proportion
Approved/...%
Disapprove	0	0
Other opinions	0	0

III. CONTENTS APPROVED BY THE CONGRESS:

Pursuant to Clause 2, Article 21 of the Company Charter, the following contents were approved by the General Meeting of Shareholders:

STT	CONTENT	PROPORTION
1.	Report on corporate governance situation in 2024 of the Board of Directors.%
2.	Separate financial statements and consolidated financial statements for 2024 have been audited.%
3.	Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors%
4.	Report on remuneration settlement of the Board of Directors , Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025%
5.	Profit Distribution 2024%
6.	Selecting a Financial Statement Auditing Company for 2025%
7.	Interim dividend payment 2025%
8.	Add business lines of the Company%
9.	Dismissal from the position of member of the Board of Directors for the term 2024-2029 for%
10.	Dismissal from the position of member of the Board of Supervisors for the term 2024-2029 for	
11.	Elect additional as a member of the Company's Board of Directors for the remaining term of 2024 -2029 . The Board of Directors of VTB Company will include the following members: <div style="display: flex; justify-content: space-between;"> <div> <ul style="list-style-type: none"> - Mr. - Mr. - Mr. - Mr. - Mr. - Mr. Vo Sang Banh </div> <div> <ul style="list-style-type: none"> - Chairman - Member - Member - Member - Member - Administration Manager </div> </div>%
12.	Elect additional as a member of the Company's Board of Supervisors for the remaining term of 2024 -2029 . The VTB Company's Board of Supervisors will include the following members: <div style="display: flex; justify-content: space-between;"> <div> <ul style="list-style-type: none"> - - </div> <div> <ul style="list-style-type: none"> - Head of Department - Member </div> </div>%

STT	CONTENT	PROPORTION
	- - Member	

IV. APPROVAL OF MINUTES AND RESOLUTIONS OF THE GENERAL MEETING OF SHAREHOLDERS:

The Secretary of the General Meeting of Shareholders presents the Minutes of the meeting and the draft Resolution of the General Meeting of Shareholders to the General Meeting and isunanimously approved by the General Meeting.

The congress ended at hours minutes on the same day.

Pp . SECRETARY

Pp. CHAIRMAN CONGRESS

Vo Sang Banh

Vu Hai Vinh